

LADY DOAK COLLEGE, MADURAI -2
Internal Quality Assurance Cell
IQAC External Meeting Minutes – 25.03.2026

Agenda of the meeting:

- Prayer – Dr. D. Priyatharsini Rajendran, Assistant Chaplain
- Welcome and Introductory Remarks – Dr. R. Beulah Jeyashree, Principal & Secretary
- Approval of the minutes of the internal meeting held on 08.08.2025

Formal Approval

- **Proposed by:** Dr. S. Mercy Packiam, CoE
- **Seconded by:** Dr. Lt. S. Sangaranachiar, Librarian
- Matters arising from the internal meeting
- Presentation of Action Taken Report
- Vote of Thanks Dr. S. Narmatha, IQAC Coordinator
- Members Present- Refer attached sheet

Area of Deliberation		Discussion	Suggestion
Curriculum Aspects	Dr. A. S. Priscilla Dr. M. Helen Mary Jacqueline (Dean of Academic Affairs)	Approval by External Examiners and Board Members - Dr. S.J. Kala appreciated the Deans of Academic Affairs for their meticulous work relating to the TLE digitization process and congratulated the team on initiating the new courses and programmes. Documentation of Academic Audit - Ms. Naveena Swamy appreciated the faculty team and suggested to introduce new courses that embraces AI - Dr. R. Beulah Jeyashree responded that the computer science department had come out with new courses related to AI and FDP and were also conducted related to it. - Dr. C.D. Lethi clarified NAAC accreditation criterion mode and Dr. R. Beulah Jeyashree responded about the criteria. - Dr. S.J. Kala congratulated the team on initiating the B.Sc. Data Science program - Dr. R. Beulah Jeyashree thanked her for the appreciation and acknowledged the team's efforts in making the new program a reality	- OBE highlights can be done along with the course mapping - PG feedback on lab experiments was 91% which can be improved and the management should work on it.
	Ms. Kajal J Mehta Coordinator, CCM	Dr. S. Angel Rathnabai appreciated the team about Swayam plus certification, and queried about the mode of online course offering.	Dr. S. Angel Rathnabai suggested to introduce Pre and Post

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		- Ms. Kajal J Mehta replied that it was offered through college moodle platform NEP, OER and Capacity building - Dr. S. Angel Rathnabai informed that National Education Policy (NEP) team had analyzed the policy of many countries to promote Open Educational Resources (OER) policy - Dr. S. Angel Rathnabai congratulated the AV club activities and suggested participating in national level competitions - She suggested to publish all capacity building programs as research articles or papers and to contribute some articles in “Sapno ki Udaan” national magazine launched by Ministry of Education and NCERT - She clarified whether any other online courses other than NPTEL was offered - Dr. T.R. Sivapriya responded that the online courses offered by MHRD, UDEMY, Coursera and etc., are promoted at all levels - Dr. S.J. Kala commented that suitable courses can be identified to integrate IKS and Artificial Intelligence (AI) - Dr. R. Beulah Jeyashree thanked and acknowledged the suggestions relating to Indian Knowledge System (IKS) and Artificial Intelligence (AI)	assessment for online courses to assess the course content, performance, methodology and students reaction OER policy link to be added in the website to access

Area of Deliberation		Discussion	Suggestion
		Dr. A.S.Priscilla replied that the IKS courses were incorporated in some departments and also mentioned in the road map. She added that the AI policy would be formulated the next year.	
Evaluation Process and Reforms	Dr. S. Mercy Packiam Controller of examination	Presentation of the activities.	Dr. C.D. Lethi suggested to increasing the pass percentage as it has an impact on NIRF ranking.
Research Innovation and Extension	Dr. S. Sinthika Coordinator, R&D Cell	Strengthening Research Project Applications Dr. S. J. Kala commended the CURIE project grant and praised the research publication count Dr. R. Beulah Jeyahree responded that efforts were being made to encourage more departments to apply for funded projects and that the Curie Project for Rs.1 crore was sanctioned to the college	Dr. S. J. Kala suggested to increase the number of research guides
	Mrs. M. Lakshmi Coordinator, Part-V	Presentation of the activities.	--
	Capt. Dr. T. Shantha Meena Director of Physical education	- Dr. S. J. Kala applauded the outcomes, international and national awards and participation. - She also congratulated the college for the three prestigious wings (Army wing, Naval wing, Air wing) - Ms. Naveena Swamy commended about the extracurricular activities of the college.	--

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	Dr. S. Julie Ranee Coordinator, LiFE	Dr. C.D. Lethi suggested extending AI to rural communities. Dr .S. Julie Ranee replied that IOT projects were already been done for communities. Dr. R. Beulah Jeyashree replied that once the students get more familiarized with AI, it could be taken to rural communities in more depth. Dr. S.J. Kala appreciated that LiFE was buzzing with activities.	--
	Ms. Hannah Sophia Samuel Coordinator, ISC	Dr. S.J Kala lauded the good activity of ISC	--
	Dr. Ann Nirmala Carr Coordinator, CED	Dr. Ann Nirmala Carr presented the details of the Two Wheeler mechanics training is offered by the centre. Dr. S.J Kala appreciated the efforts taken.	--
	Dr. Ann Nirmala Carr Coordinator, CWS	Mrs. Naveena Swamy lauded the outreach activity like AIR programs and also observed that there have been a steady increase in the achievements. Dr. S.J. Kala and Dr. R. Beulah Jeyashree shared their nostalgic moments of participating in AIR programmes during their student days at LDC.	—
Infrastructure and Learning resources	Ms. R. Sangeetha Assistant Coordinator, CIT	Ms. R. Sangeetha explained about the 4 Completed modules developed by CIT.	--

Area of Deliberation		Discussion	Suggestion
	Dr.Lt. S. Sangaranachiar Librarian	Presentation of the activities.	--
Student Support and Progression	Dr. S. Arockia Shyamala Paniyarasi Dean of student affairs	Mrs. Naveena Swamy appreciated the effort taken for providing Scholarships to students.	—
	Ms. R. Vidhya Lakshmi Coordinator, CGPC	Mrs. Naveena Swamy said that the ratio of students who joined jobs were still less and needs improvement. She also suggested to orient the final year students about the importance of job/career.	--
Governance Leadership and Management	Dr. R. Jeyakodeeswari Coordinator, IQAC	Presentation of the activities.	--
	Dr. G. Sofia Coordinator, CHRD	Presentation of the activities.	--
Institutional Values and Best Practices	Mrs. M. Lakshmi Coordinator, CES	Presentation of the activities.	--
	Ms. J. Juanita Alan Coordinator, Counseling Centre	Presentation of the activities.	--
	Equal Opportunity Centre	Presentation of the activities.	--

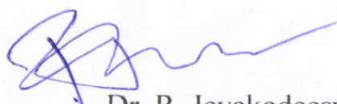
General Remarks:

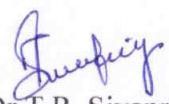
Dr. C.D. Lethi recommended adopting valuation strategies aligned with current trends. She further proposed organizing brainstorming sessions among students to formulate actionable plans that contribute to the national innovation economy. Additionally, she encouraged a commitment to excellence and urged participants to rethink their approaches.

Dr. R. Beulah Jeyashree responded and agreed to have a brainstorming session.

Dr. S. J Kala motivated the team to work on grey area to scale towards greater heights and best NAAC accreditation

Dr. R. Beulah Jeyashree responded to have better plans next year

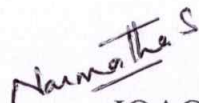

Dr. R. Jeyakodeeswari, Dr. S. Narmatha & Dr. T.R. Sivapriya
IQAC Coordinators



IQAC Co-ordinator
LADY DOAK COLLEGE
Madurai - 625 002


Dr. R. Beulah Jeyashree
IQAC Chairperson

IQAC EXTERNAL MEETING ON 25.03.2026 – ABSTRACT

ACTIVITIES	RESPONSIBILITIES	ACTION TAKEN
• OBE highlights can be done along with the course mapping. • PG feedback on laboratory experiments (91%) can be improved, and the management should work on it. • Formulate an AI policy.	Dean of Academic Affairs	
• Introduce pre- and post-assessment for online courses to assess course content, performance, methodology and students' reaction. • Add the OER policy link on the college website for access.	Centre for Communication & Multimedia (CCM)	
• Increase the pass percentage as it has an impact on NIRF ranking.	Controller of Examinations	
• Increase the number of research guides.	Research & Development Cell	



 IQAC Coordinators


 IQAC Chairperson

IQAC Co-ordinator
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 Madurai - 625 002 .